



**UNIVERSITY OF NAIROBI
INTERNAL ADVERTISEMENT**

Applications are invited for the following position:

**SENIOR ICT OFFICER (MULTIMEDIA SERVICES) GRADE DEF, INFORMATION AND
COMMUNICATION TECHNOLOGY CENTRE (ICTC), CENTRAL ADMINISTRATION, ADVERT
REF AD/9/204/23 - 3 POSTS**

Job Specifications (Applicants shall have)

- Either a BSc degree **OR** a Higher diploma in either Computer Science or Electrical/Electronic Engineering or equivalent qualifications from a recognized institution plus five (5) years experience at the level of ICT Officer Grade ABC. In addition, should have at least one (1) year experience in communication networks design and service support.
- Must possess the following: technical skills in computer networks; effective communication and good interpersonal skills and good systems analytical and diagnostic skills.

Duties and responsibilities:

1. To implement, maintain and support computer or communication networks in line with the established standards.
2. To train users in and provide support for proper use and access of multimedia communication resources and services.
3. To configure and ensure proper functioning of communication equipment.
4. To implement and enforce multimedia policies and standards
5. To implement client-level security configurations to minimize host vulnerabilities.
6. To adequately document communication infrastructure and related issues.
7. To identify tools, services and repair facility requirements.
8. To Monitor and ensure continuous improvement of services
9. To perform any other duties assigned by the Deputy Director, Communication

NOTES

1. Applicants should email their application letters, certified copies of certificates and curriculum vitae (CV) giving details of their qualifications, experience and three (3) referees, as well as indicating their telephone and e-mail contacts.
2. Applications and related documents should be forwarded to the Director, Human Resource, University of Nairobi.
3. Applicants should state their current designations, salaries and other benefits attached to those designations.
4. The application letter must bear the reference code indicated in the advertisement.
5. Late applications will not be considered.
6. Applications should be emailed as one file in PDF to: recruit-sictom@uonbi.ac.ke

CLOSING DATE: FRIDAY, OCTOBER 13, 2023

**THE UNIVERSITY OF NAIROBI IS AN EQUAL OPPORTUNITY EMPLOYER.
ONLY SHORTLISTED APPLICANTS WILL BE CONTACTED.**