

## UNIVERSITY OF NAIROBI

**ALL ARE INVITED FOR THE FOLLOWING POSITIONS:-**

**(FOR MORE DETAILS, PLEASE VISIT OUR WEBSITE at <http://jobs.uonbi.ac.ke>)**

### **ASSOCIATE PROFESSOR, DEPARTMENT OF PHARMACEUTICS AND PHARMACY PRACTICE – ONE (1) POST – AC/1/6/16 (R & T)**

Applicants should be holders of PhD degree in Clinical Chemistry or its equivalent or should be holders of a Masters degree in Clinical Pharmacy or Clinical Pharmacology and must have at least eight (8) years teaching experience at both undergraduate and postgraduate levels, three (3) of which must be at Senior Lecturer level. They must have supervised at least two (2) PhD students and three (3) Masters students to completion.

Applicants must have at least five (5) publications in refereed journals or three (3) publications and two (2) chapters in scholarly books since the last promotion. They must be registered with the Pharmacy and Poisons Board.

The successful candidate will be expected to teach both undergraduate and postgraduate students, initiate, conduct and supervise original research in their areas of specialization. They will also be expected to participate in School, College and University matters as well as do clinical duties at the Kenyatta National Hospital.

### **SENIOR LECTURER, DEPARTMENT OF PLANT SCIENCE AND CROP PROTECTION – ONE (1) POST – AC/1/7/16 (R & T)**

Applicants must be holders of a PhD in Agricultural Entomology, Insect Pest Management or Crop Protection with a bias to Insect Pest Management. They must have at least five (5) years teaching experience at both undergraduate and postgraduate levels and must have supervised at least three (3) Masters students to completion. They must have experience in research as evidenced by publications in refereed journals. In addition, they should have at least four (4) publications in refereed journals or two (2) publications in refereed journals and two (2) chapters in scholarly books since last promotion.

The successful candidate will be expected to teach and supervise both undergraduate and postgraduate students and undertake research in his/her areas of specialization.

### **LECTURER, DEPARTMENT OF LINGUISTICS AND LANGUAGES – TWO (2) POSTS – AC/1/8/16 CHSS)**

Applicants must have a PhD in Linguistics degree from a recognized university. They should be capable of teaching Arabic Literature, Arabic Linguistics or Arabic Literature.

Successful applicants will be expected to teach at both the undergraduate and postgraduate levels and to supervise Master of Arts projects and Doctor of Philosophy theses in the Arabic Language.

**LECTURER, INSTITUTE OF CLIMATE CHANGE AND ADAPTATION – ONE (1) POST – AC/1/9/16 (CBPS)**

Applicants are invited for the post of Lecturer in the Institute of Climate Change and Adaptation.

Applicants must be PhD holders or equivalent degree from a recognized university. They must have teaching experience in a university and possess an outstanding internationally recognized scholarship record evidenced by at least two (2) refereed journal publications, university level books/chapters. One book chapter is equivalent to publications. In addition they must have a good understanding of research in the following thematic areas: Climate Risk Management and Food Security, Human Dimensions and Health, Policy and Communications, Technologies for Adaptation and Water Environment and Ecosystems. Experience in transdisciplinary approaches is necessary.

**LECTURER IN PAEDIATRIC DENTISTRY, DEPARTMENT OF PAEDIATRIC DENTISTRY AND ORTHODONTICS – ONE (1) POST – AC/1/10/16 (CHS)**

Applicants must be holders of a Masters degree (MDS) in Paediatric Dentistry or an equivalent qualification from a recognized university. They should have research experience with at least two (2) publications in refereed journals or two (2) chapters in scholarly books. They should show evidence of continuing research activity. They should be registered or registerable as specialist in Paediatric Dentistry by Kenya Medical Practitioners and Dentists Board and have a valid practicing licence.

The successful candidate will be expected to teach and supervise both undergraduate and postgraduate students and undertake further research in their areas of specialization.

**LECTURER, DEPARTMENT OF LINGUISTICS AND LANGUAGES – TWO (2) POSTS – AC/1/11/16 (CHSS)**

Applicants must have a PhD in Linguistics degree from a recognized university. They should be capable of teaching any three (3) of the following areas: Phonology, Morphology, Syntax, Semantics, Pragmatics, Cognitive Linguistics, Corpus Linguistics, Editing, Language of Newspapers and Magazines, Communication and Development, Communication and Gender, Public Speaking and Crisis Communication.

They must show evidence of interest and competence in academic research as evidenced by publication of at least two (2) articles in peer-refereed journals or two articles in academic books, or one article in a peer-refereed journal and one chapter in an academic book

Successful applicants will be expected to teach at both the undergraduate and postgraduate levels and to supervise Master of Arts projects and Doctor of Philosophy theses.

**LECTURER IN CLINICAL PSYCHOLOGY, DEPARTMENT OF PSYCHIATRY – ONE (1) POST – AC/1/12/16 CHS)**

Applicants must have a PhD in Clinical Psychology from a recognized university. Besides having skills in Psychotherapy, they should be competent in administering psychometric tests, statistics, clinical assessment and quantification of Clinical Neuro-Psychopathology. The applicant must also have at least three (3) publications in peer reviewed journals. They should demonstrate that they have on-going research.

The successful applicant will be expected to teach both undergraduate and postgraduate students and initiate research in the areas of specialization. In addition they are expected to offer clinical services at Kenyatta National Hospital and Mathari Hospital and participate in clinical teaching.

**LECTURER, SCHOOL OF BIOLOGICAL SCIENCES – ONE (1) POST – AC/1/13/16 (CBPS)**

Applicants should be holders of a PhD and specialized in any of the following disciplines: Plant Ecology, Plant Physiology, Animal Physiology, Plant Taxonomy and Economic Botany, Microbiology, Hydrobiology (Aquaculture) and Entomology and have a minimum of three (3) years teaching experience at the University level. They should also have considerable research experience as evidenced by publications, i.e. a minimum of two (2) publications in refereed journals or two (2) chapters in scholarly books since their last promotion. They must also show evidence of continuing research activity.

Responsibilities will include teaching of undergraduate and postgraduate courses, supervision of MSc and PhD research students and conducting research.

**LECTURER, FACULTY OF ARTS, DEPARTMENT OF LIBRARY AND INFORMATION SCIENCE (DLIS) - TWO (2) POSITIONS – AC/1/14/16 (CHSS)**

Applicants must be holders of a PhD degree in Library and Information Science or related fields from a recognized university with specialization in any of the following **TWO areas key areas; Records Management and Archival Informatics, and Publishing and Book Trade.**

Applicants with a Master's degree should have at least three (3) years teaching experience at university level. In addition they must have experience in research with a minimum of 2 Publications in refereed journals or 2 chapters in scholarly books. Evidence of continuing research activity will be an added advantage.

The successful candidates will be expected to teach and supervise undergraduate and postgraduate students and undertake research in their areas of specialization.

**CHIEF TECHNOLOGIST, INSTITUTE OF NUCLEAR SCIENCE AND TECHNOLOGY – ONE (1) POST – AC/1/15/16 (CAE)**

Applicants should be holders of a B.Sc. or Higher Diploma in Chemistry/Physics/Nuclear Science or equivalent qualification plus seven (7) years experience as Senior Technologist or an M.Sc. holder in the same disciplines plus five (5) years experience at the level of Senior Technologist. Experience and extensive hands-on skills in applications of Nuclear Science will be an added advantage.

**TUTORIAL FELLOW, INSTITUTE OF NUCLEAR SCIENCE AND TECHNOLOGY - TWO (2) POSTS – AC/1/16/16 (CAE)**

Applicants should be holders of a Master of Science in Nuclear Science from a recognized University. They should have a proven practical experience in Non-Destructive Testing (NDT). They should show

evidence of having registered for a PhD degree in the relevant area or evidence of progress towards PhD degree registration.

**TUTORIAL FELLOW, DEPARTMENT OF GEOLOGY –ONE (1) POST – AC/1/17/16 (CBPS)**

Applicants must be holders of a Masters degree in Geology with specific interest in Petroleum Geology and Geochemistry. Working/practical experience in the field of Petroleum Geology will be an added advantage.

The successful candidates will be expected to participate in undergraduate teaching and practical classes. He/She is expected to register for a PhD degree in the field of Petroleum Geology and Geochemistry, Structural Geology and Modelling of Sedimentary Basins, and/or oil field Micropaleontology for hydrocarbon exploration as an area of Departmental priority

**TUTORIAL FELLOW, DEPARTMENT OF LINGUISTICS AND LANGUAGES – ONE (1) POST – AC/1/18/16 (CHSS)**

Applicants must have a Master of Arts in Linguistics degree from a recognized university and be registered for a PhD in Linguistics. They must have published either one article in peer-refereed journal, one chapter in an academic book or have attended at least two linguistics conferences or colloquium.

Successful applicant will be expected to assist in teaching at the undergraduate level.

**TUTORIAL FELLOW IN HUMAN ANATOMY, DEPARTMENT OF HUMAN ANATOMY – AC/1/19/16 (CHS)**

Applicants must be holders of MBCh/BDS and B.SC (Anatomy) degrees. They should demonstrate interest in research in Anatomy as authors and co authors. Demonstrate experience in teaching the subject at demonstrator level is an added advantage.

They must have registered for M.Sc. Anatomy or Ph.D (Anatomy).

Successful candidates will be required to complete their M.Sc./Ph.D studies, assist in teaching of undergraduates and participate actively in research. They will also be expected to participate in departmental, School and college activities.

**TUTORIAL FELLOW, FACULTY OF ARTS, DEPARTMENT OF LIBRARY AND INFORMATION SCIENCE (DLIS) - TWO (2) POSITIONS– AC/1/20/16 (CHSS)**

Applicants must be holders of a degree in Library and Information Science or related fields from a recognized university with specialization in any of the following areas key areas; ICT/IT in Information Science, Digital Libraries and Information Systems, Records Management and Archival Informatics, and Publishing and Book Trade.

The successful candidates will be expected to teach and supervise undergraduate students and also register and complete their PhD studies.

**SENIOR TECHNOLOGIST (PLANT PATHOLOGY) GRADE DEF, DEPARTMENT OF PLANT SCIENCE AND CROP PROTECTION – ONE (1) POST – AD/1/21/16 (CAVS)**

Applicants must be holders of BSc Agriculture or Higher National Diploma in Applied Biology. They must have five (5) years experience as Technologist Grade ABC or its equivalent in a busy Plant Pathology/Research laboratory.

The successful candidate will be required to prepare and supervise student practicals, help to maintain relevant instruments, train and provide leadership to laboratory staff and participate in departmental research and other activities.

**SENIOR TECHNOLOGIST (MECHANICAL SECTION) GRADE DEF, – ONE (1) POST – AD/1/22/16 (CBPS)**

Applicants must be holders of Bachelors degree in Mechanical Engineering or Higher National Diploma in Mechanical Engineering (Production option) from recognized institution plus five(5) years experience in a busy manufacturing workshop. Applicants should have a practical experience in precision machine shop work, welding and fabrication and sheet metal work.

Applicants with experience in both mechanical production and equipment servicing and maintenance will have an added advantage. Applicants should as well be computer literate.

**HEAD BINDER GRADE DEF, LIBRARY SECTION, – ONE (1) POST – AD/1/23/16 (R&T)**

Applicants be holders of Grade C in KSCE or above or O level Division II. The applicants should have a Bachelor of Science s in Printing Technology or Higher National Diploma in Printing. They should have three (3) years experience in a busy well established Bindery preferably in Academic Institution. The person will be in charge of overseeing University Bindery.

**ADMINISTRATIVE ASSISTANT GRADE CD, CENTRE FOR BIOTECHNOLOGY AND BIOINFORMATICS (CEBIB) – ONE (1) POST – AD/1/24/16 (CBPS)**

The successful candidate will be expected to support all administrative duties, to service Faculty, Academic and Management Boards and coordinate postgraduate/staff research and career development activities at the Centre on a daily basis among other duties.

Applicants should be holders of a BSc degree in a relevant field, preferably in Bioscience, from a recognized university. Minimum experience of one (1) year at Grade CD or equivalent position coordinating workflow in a busy academic and /or research institution and must be computer literate. Applicants with experience in coordinating postgraduate programmes in a graduate school will have an added advantage. Applicants should as well be computer literate.

**ASSISTANT SENIOR SECRETARY GRADE C:**

- 1. DEPARTMENT OF MEDICAL MICROBIOLOGY – ONE (1) POST – AD/1/25/16 CHS)**
- 2. ACADEMIC DIVISION – FOUR (4) POSTS – AD/1/26/16 (R & T)**

Applicants should be holders of at least a KCSE C or KCE Division III or an equivalent qualification with a credit in English Language. In addition they must have passed the following subjects offered by the KNEC or equivalent body: -

Business English III  
Commerce II  
Secretarial Duties II  
Office Management III  
Shorthand III (minimum 120 wpm) or Audio- Typewriting III  
Typewriting 50 wpm

They should have certificates in and be able to use Word Processing, Spreadsheets and Data Base Management packages and at least three (3) years experience as Secretary Grade B or a comparable position of responsibility. They should have knowledge of Anti-virus Tools.

**TECHNOLOGIST (HORTICULTURE) GRADE ABC, DEPARTMENT OF PLANT SCIENCE AND CROP PROTECTION – ONE (1) POST – AD/1/27/16 (CAVS)**

Applicants should be holders of at least a KCSE Mean Grade C or KCE Division III with credit passes in relevant subjects. They must be holders of Ordinary Diploma in Horticulture or its equivalent from a recognized institution. They must have at least three (3) years experience as Trainee Technologists in a busy Agricultural Teaching/Research institution.

The successful candidate will be expected to prepare student practicals, help to maintain relevant instruments and participate in departmental research and other activities.

**TECHNOLOGIST (MOLECULAR GENETICS AND BIOTECHNOLOGY) GRADE ABC, DEPARTMENT OF PLANT SCIENCE AND CROP PROTECTION – ONE (1) POST – AD/1/28/16 (CAVS)**

Applicants should be holders of at least a KCSE Mean Grade C or KCE Division III with credit passes in relevant subjects. They must be holders of Ordinary Diploma in Biotechnology or its equivalent from a recognized institution. They must have at least three (3) years experience as Trainee Technologists in a Molecular Genetics and Biotechnology laboratory or equivalent.

The successful candidate will be expected to prepare student practicals, help to maintain relevant instruments and participate in departmental research and other activities.

**TECHNOLOGIST GRADE ABC, DEPARTMENT OF METEOROLOGY – ONE (1) POST – AD/1/29/16 (CBPS)**

Applicants should be holders of at least a KCSE Mean Grade C or its equivalent with credits in Mathematics and Physics and Middle Meteorological Technician Course (WMO Class III) or an Ordinary Diploma or equivalent qualification in Instrumentation, Information Communication Technology or Computer Studies from a recognized institution. They must have at least three (3) years experience as a Trainee Technologist in a busy teaching and research institution. The successful candidate will be expected to maintain service and repair the various teaching and research meteorological equipment/instruments and computers within the Department, take weather observations, assist students

and lecturers in data collection for meteorological and other environmental parameters and other research activities in the department.

The successful candidate will be expected to work under minimum supervision.

**TECHNOLOGIST GRADE ABC, DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING – TWO (2) POSTS – AD/1/30/16 (CAE)**

Applicants must be holders of KCSE certificate with mean grade C and credits in Maths, Physics and Chemistry or equivalent qualifications, with at least ten (1) years experience in Grades III/IV in Electrical Engineering or applicants should hold a minimum of an Ordinary Diploma in Power, Electronics, Telecommunication or Control Engineering or equivalent, plus three (3) years experience as a Trainee Technologist or similar position preferably in a teaching institution.

Successful candidates will be required to run laboratory sessions as assigned by the head of section, therefore one is expected to be able to interact freely with students and members of staff.

**MEDICAL LABORATORY TECHNOLOGIST GRADE ABC, DEPARTMENT OF OBSTETRICS AND GYNAECOLOGY – TWO (2) POSTS – AD/1/31/16 (CHS)**

Applicants should be holders of at least a KCSE Mean Grade C or its equivalent with credits in relevant subjects and an ordinary Diploma or equivalent qualification in Medical Laboratory Technology from a recognized institution. They must have at least three (3) years experience in Clinical, Research or a Training Laboratory and be registered by the KMLTTB Board.

The successful candidate will be expected to assist and organize laboratory practical for both undergraduate and postgraduate students, and participate in Teaching, Research, and Clinical Laboratory diagnosis work in the Department with minimal supervision.

The successful candidate will be expected to work under minimum supervision.

**SECRETARY GRADE B:-**

- 1. DEAN'S OFFICE, SCHOOL OF DENTAL SCIENCES – ONE (1) POST - AD/1/32/16 (CHS)**
- 2. PRINCIPAL'S OFFICE, COLLEGE OF PHYSICAL & BIOLOGICAL SCIENCES- ONE (1) POST - AD/1/33/16 (CBPS)**

Applicants should be holders of at least a KCSE C or KCE Division III or an equivalent qualification with a credit in English Language. In addition they must have passed the following subjects offered by the KNEC or equivalent body: -

Business English III  
Commerce II  
Secretarial Duties II  
Office Management III  
Shorthand III (minimum 100 wpm) or Audio- Typewriting III  
Typewriting 50 wpm

They should have certificates in and be able to use Word Processing, Spreadsheets and Data Base Management packages and at least three (3) years experience as Assistant Secretary Grade A or a comparable position of responsibility. They should have knowledge of Anti-virus Tools.

**SECRETARY GRADE A:**

- 1. SCHOOL OF BIOLOGICAL AND PHYSICAL SCIENCES – SIX (6) POSTS – AD/1/32/16 (CBPS)**
- 2. FACULTY OF ARTS– SIX (6) POSTS – AD/1/34/16 (CHSS)**
- 3. BOARD OF POST-GRADUATE STUDIES – AD/1/35/16 (R& T)**

Applicants should be holders of at least a KCSE C or KCE Division III or an equivalent qualification with a credit in English Language. In addition they must have passed the following subjects offered by the KNEC or equivalent body: -

Business English II  
Commerce II  
Secretarial Duties II  
Office Management III  
Shorthand III (minimum 80 wpm) or Audio- Typewriting III  
Typewriting 50 wpm

They should have certificates in and be able to use Word Processing, Spreadsheets and Data Base Management packages. They should have knowledge of Anti-virus Tools.

**DATA ENTRY ASSISTANT, KAVI-INSTITUTE OF CLINICAL RESEARCH – TWO (2) POSTS – AD/1/36/16 (CHS)**

Applicants should be holders of a Diploma in IT or equivalent from a recognized Institution but those with B.Sc. (IT) will have an added advantage. They should be proficient in Database Design and Implementation using computer packages like ACCESS and have one (1) year experience. Those with good clinical practice certificate and/or certificate in protecting human research participants will have an added advantage.

The Salary is negotiable depending on the level of education and work experience

**Please note that the appointment is on one year contract renewable by mutual consent.**

**DRIVER GRADE B, PRINCIPAL'S OFFICE – ONE (1) POST – AD/1/37/16 (CEES)**

Applicants should be holders of at least KCSE level of education or equivalent, have a clean valid driving license classes ABCE and PSV, have passed Occupational Trade Test Grade I, have a certificate in First Aid and at least three (5) years previous driving experience after obtaining license. Should have a clean record of service. They should also possess good public relations skills.



**DRIVER GRADE III, SCHOOL OF BUSINESS – MOMBASA CAMPUS – ONE (1) POST – AD/1/38/16 (CHSS)**

Applicants should be holders of at least KCSE level of education or equivalent, have a clean valid driving license classes ABCE and PSV, have passed Occupational Trade Test Grade II, and have a certificate in First Aid and at least three (3) years previous driving experience after obtaining license.

The successful candidate will be required to work during weekends.

The successful candidate will be required to work during weekends.

*Please note that the appointment is on one year contract term renewable on mutual agreement.*

**PLUMBER GRADE III, FIELD STATION – ONE (1) POST – AD/1/39/16 (CAVS)**

Applicants should have a minimum of KCSE and hold a Government Trade Test Grade II in Plumbing and Pipe Fitting. They must have served as Plumber Grade II or at least three (3) years in a busy farm with irrigation system. Those with primary education and hold Government Trade Test Grade II in Plumbing and Pipe Fitting and nine (9) years working experience will also be considered. Those with experience in irrigation systems and drainage will have an added advantage.

**POULTRY HEADMAN GRADE III, FIELD STATION – ONE (1) POST – AD/1/40/16 (CAVS)**

Applicants should be holders of at least a KCSE Certificate or is equivalent with five (5) years experience in general livestock management. They must have served as Animal Attendant Grade II for at least five (5) years. Experience in poultry management with emphasis in indigenous chicken and labour supervision will be an added advantage.

**ANIMAL ATTENDANT GRADE III, FIELD STATION – ONE (1) POST – AD/1/41/16 (CAVS)**

Applicants should be holders of at least a KCSE Certificate or its equivalent. They should have experience in managing both dairy and beef herds, pasture and labour. They must have served as Animal Attendant Grade II for at least three (3) years. Those who have experience training animals or Artificial Insemination (AI) will have an added advantage.

**SECURITY GUARD GRADE III, FIELD STATION – ONE (1) POST – AD/1/42/16 (CAVS)**

Applicants should be holders of KCSE CERTIFICATE or its equivalent with three (3) years experience as Security Guard Grade II in a busy mixed farm and have experience in guarding research work, farm produce and livestock. They must have high integrity and have ability to respond quickly during any major incident. They must be able to work odd hours and public holidays. They should be physically and medically fit.

**NOTE:**

1. Applicants for academic posts (AC) should forward ten (10) copies of their application letters accompanied by similar number of certified copies of certificates and C.Vs giving details of their qualifications, experience, research activities and publications they appear in.
2. Applicants for non-academic posts (AD) should submit seven (7) of the above supporting documents and applications letter.
3. In both cases, applications and related documents should be forwarded through the applicants' heads of departments and applicants should state their current designations and salaries and other benefits attached to those designations. They should quote post reference codes as shown for each posts in the advertisement.
4. Applications should be addressed as per the codes below:-

**CODES**

**CHSS:** The Principal, College of Humanities & Social Sciences, P.O Box 30197-00100, Nairobi.

**CHS:** Principal, College of Health Sciences, P.O Box 30197-00100, Nairobi.

**CBPS:** The Principal, College of Biological & Physical Sciences, P.O Box 30197-00100, Nairobi.

**CAVS:** The Principal, College of College of Agriculture & Veterinary Sciences, P.O Box 30197-00100, Nairobi.

**CAE** : The Principal, College of Architecture & Engineering, P.O Box 30197-00100, Nairobi.

**CEES:** The Principal, College of College of Agriculture & Veterinary Sciences, P.O Box 30197-00100, Nairobi.

**R & T:** The Deputy Registrar (R&T), P.O Box 30197-00100, Nairobi.

***PLEASE NOTE THAT THE UNIVERSITY OF NAIROBI IS AN EQUAL OPPORTUNITY EMPLOYER. ONLY SHORTLISTED APPLICANTS WILL BE CONTACTED.***

**CLOSING DATE: JANUARY 29, 2016**