



## **UNIVERSITY OF NAIROBI**

### **EXTERNAL JOB VACANCIES (PROJECT POSITIONS)**

Applications are invited for the following position.

#### **STUDY NURSE/COUNSELLOR, NDOVU STUDY, DEPARTMENT OF CLINICAL MEDICINE AND THERAPEUTICS – AD/7/34/25, 7 POSTS.**

##### **Background information**

The Ndovu Study is a two-year multi-site, multi-county study nested in the Department of Clinical Medicine and Therapeutics at the Faculty of Health Sciences.

##### **Purpose of the position**

The Study Nurse/Counsellor will be responsible for recruitment, follow-up, retention and monitoring of study participants in accordance with the study protocols and SOPs for the Ndovu Cohort Study

**Job Title:** Study Nurse/Counsellor

**Duty Station:** Various Study Sites in Nairobi, Kiambu, Kisumu, Siaya, Mombasa

**Reporting to:** Study Physician

##### **Job Description**

1. Conduct thorough screening of potential participants to ensure eligibility based on the study criteria
2. Obtain informed consent from participants
3. Providing family planning counselling services
4. Implement strategies to Preventing missed appointments and enhance retention of study participants e.g. appointment reminders etc
5. Supporting treatment adherence
6. Collection and entry of study information in approved clinical report forms
7. Completion of required MoH tools and registers for HIV care
8. Ensure safe and confidential custody of study source and other study documents
9. Collection and shipment of study specimen
10. Dispensing of study medication to participants, providing clear instructions on usage
11. and potential side effects
12. Monitoring study participants for adverse events and reporting findings promptly to the County Clinical Coordinator
13. Any other duties assigned by supervisor

##### **Job Specification**

- i. Kenya Enrolled Nurse and registered to practice with the Nursing Council of Kenya
- ii. Minimum of 2 years' experience with direct clinical care, preferably in HIV/AIDS management
- iii. Excellent written and verbal communication skills with ability to engage effectively with diverse populations
- iv. Keen attention to detail

- v. Proficiency in intermediate IT skills
- vi. MUST have a current Certificate of Good Clinical Practice
- vii. MUST have a Certificate in Human Subject Protection
- viii. Diploma or Degree in nursing is an added advantage
- ix. Additional training in counselling is also beneficial
- x. Research experience particularly in clinical studies related to HIV is a plus
- xi. Experience in HIV clinical care is an added advantage
- xii. Certification in the Counselling is an added advantage

### **Terms of appointment**

The appointment is on contractual terms of one year, renewable based on performance and mutual agreement.

### **Notes**

1. Applicants should email their application letters, certified copies of certificates and curriculum vitae (CV) giving details of their qualifications, experience and three (3) referees indicating their telephone contacts and e-mail contacts;
2. Applications and related documents should be forwarded addressed to the Director, Human Resource, University of Nairobi;
3. Applicants should state their current designations, salaries and other benefits attached to those designations;
4. The application letter must bear the reference code indicated in the advertisement;
5. Late applications will not be considered and
6. Applications should be emailed as one file in PDF:  
[recruit-StudyNurseCounsellor@uonbi.ac.ke](mailto:recruit-StudyNurseCounsellor@uonbi.ac.ke)

**CLOSING DATE: JULY 17, 2025**

**THE UNIVERSITY OF NAIROBI IS AN EQUAL OPPORTUNITY EMPLOYER  
ONLY SHORTLISTED APPLICANTS WILL BE CONTACTED**